

**GOVERNMENT OF NAGALAND
DIRECTORATE OF TREASURIES & ACCOUNTS
NAGALAND:: KOHIMA**

NO.DTA/ESTT/2003(Vol-III)

: Dated the th September 2025

CIRCULAR

A notification from the Government is enclosed herewith and as such if there is any deceased Government employees enrolled under the Chief Minister's Universal Life Insurance Scheme (CMLIS) submit the requisite documents as per the notification to claim the entitled benefits .

Sd/-

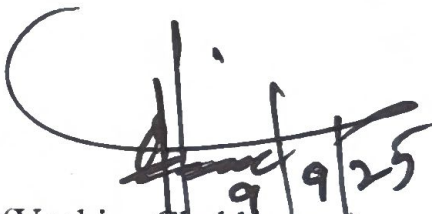
Director & HoD

NO.DTA/ESTT/2003(Vol-III)/3593-95

: Dated the 9th September 2025

Copy to:-

1. The Senior Treasury Officers/Treasury Officers/Sub-Treasury Officers for information & necessary action.
- ✓ 2. Departmental Web/WhatsApp Admin for information.
3. Office Copy.


(Vechiso Chakhesang)
Addl. Director

**GOVERNMENT OF NAGALAND
FINANCE DEPARTMENT
(GENERAL BRANCH)**

NOTIFICATION

Dated Kohima the 1st Sept 2025

No. FIN/GEN/CMLIS/21/2024(PART-I): Pursuant to this Department's letter no. FIN/GEN/5/2024(PART-I), dated Kohima, 27th August 2025, the following are the requisite documents for processing the claims in respect of the 173 (One Hundred Seventy-Three) deceased Government employees enrolled under the Chief Minister's Universal Life Insurance Scheme (CMLIS) and due for claiming entitled benefits:

BOTH NATURAL DEATH AND ACCIDENTAL DEATH:

1. Death Certificate – issued by Economics and Statistics Department.
2. Death Certificate from Hospital (if beneficiary passed away from hospital).
3. Aadhaar card & PAN card of the Insured. (if available)
4. Govt ID card
5. Aadhaar card & PAN card of the Nominee.
6. First Page bank account passbook of the Nominee.
7. Cancelled cheque - in r/o nominee's Bank Account
8. Signature of the Nominee
9. Succession Certificate in case No Nominee Designated for Government Employee.
10. Form 60, in case of No PAN Card in r/o the Nominee.

ADDITIONAL DOCUMENTS IN CASE OF ACCIDENTAL DEATH:

1. Police Report
2. Refusal of Post-Mortem Slip
3. Handing of Body Slip
4. Inquest Report
5. Pictures of the accident in case of partial loss, amputation (eyes, legs, hands)
6. Pictures of accident + dead body
7. Hospital Report + Discharge Voucher.

NOTICE: This life insurance and accidental death insurance are initiatives under the Chief Minister's Universal Life Insurance Scheme (CMLIS), launched by the State Government. No processing fees or tokens are required to be paid—at any stage of the claims process—to any Government entity, facilitator, or insurance company.

Sd/- **KESONYU YHOME, IAS**
Finance Commissioner, Nagaland
Dated Kohima the 1st Sept 2025

No. FIN/GEN/CMLIS/21/2024(PART-I) /173

Copy to:

1. Concerned AHOs/ HoDs, Nagaland, Kohima for kind information & necessary action.
2. Office copy

Treasurer & Accounts

Receipt No. 594..... Date 4/09/25
Section. Sd/- E.A. L. Sindangyong
District
Treasurer & Accounts
Kohima
11/09/2025

(ABEINUO JASMINE ASHAO)
Under Secretary to the Govt. of Nagaland

AD (C)
3/9/25